



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		BEHALA COLLEGE
Name of the head of the Institution		Dr. Sharmila Mitra
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03324069714
Mobile no.		8479911071
Registered Email		behalacoll60@yahoo.com
Alternate Email		sharmila_mitra5@rediffmail.com
Address		32, Upen Banerjee Road, Parnashree.
City/Town		Kolkata
State/UT		West Bengal
Pincode		700060
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Ujjaini Mukhopadhyay
Phone no/Alternate Phone no.	03324069714
Mobile no.	9836838095
Registered Email	mukherjee_uj@yahoo.co.in
Alternate Email	ujjaini1975@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.behalacollege.in/bc_aqar_2017-18.pdf">https://www.behalacollege.in/bc_aqar_2017-18.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.behalacollege.in/all_event/AcademicCalendar2018.pdf">https://www.behalacollege.in/all_event/AcademicCalendar2018.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	76.00	2005	20-May-2005	19-May-2010
2	A	3.06	2015	01-May-2015	30-Apr-2020

<b>6. Date of Establishment of IQAC</b>	26-Jul-2014
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
FDP on 'Python Programming Basic and	03-May-2019 2	23

Advanced Level' (in collaboration with Dept of physics)		
FDP on Stata & R (in collaboration with Depts of Economics and Statistics)	07-May-2019 2	25
National seminar on 'Knowledge Resource Management - E-learning and Information Search' (in collaboration with Bhawanipore Education Society College)	29-Oct-2019 1	110
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Depts of Economics, History, Pol Sc and English	Organisation of international conference	ICSSR	2019 2	150000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Efforts towards effective implementation of Choice Based Credit System (CBCS) in UG through organisation of workshops for faculty, regular guidance of students and monitoring of the admission and examination system.
- Organisation of two

Faculty Development Programmes (on 'Stata and RProgramming' and 'Python Programming') and guidance and monitoring of the organisation of two International and two National seminars. • Collection of feedback from students and other stakeholders, on the basis of which, recommendation of measures for improvement. • Liaison with NSS and NCC and encouragement to organise different collaborative social welfare programmes and cultural activities.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
E-learning facilities	• Introduction of Learning Management System
Organisation of National and International seminars	• Organized three National and two International seminars
Construction of new building	• Continuation of construction of G+7 PG building (including auditorium, canteen, library, seminar room, classroom and guest house)
Construction of classrooms	• Construction of three classrooms and a laboratory
Library activities	• Library orientation for freshers • Celebration of Rabindra Jayanti • Celebration of Librarians' Day • Book Exhibition on the occasion of World Literacy Day • Film screening on the occasion of 50 years of release of Satyajit Ray's famous film, 'Gupi Gayen Bagha Bayen'
Examination reform	• Introduction of Choice Based Credit System in UG as per recommendation of University of Calcutta • Online Class Test

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
IQAC	07-Nov-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission	2019
Date of Submission	19-Feb-2019
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<ul style="list-style-type: none"> <li>• The college website is dynamic and updated.</li> <li>• Online admission and registration through college portal</li> <li>• The college has an institutional Learning Management System (LMS).</li> <li>• The teachers record their everyday academic and administrative activities in online Teachers' Diary.</li> <li>• The college has a File Tracking system.</li> <li>• The college has an SMS gateway to send notifications to different stakeholders.</li> <li>• Online Profile mapping of students are done.</li> <li>• The system of tendering is adopted.</li> <li>• The college library is accessible in a mobile app.</li> <li>• The college has designed the 'entryinservice' software to prepare the students for competitive examinations.</li> <li>• The college has introduced biometric attendance for its teachers and staff.</li> <li>• The college has an Online feedback system</li> </ul>

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Planning for curriculum delivery • An academic calendar is prepared at the beginning of the year with details of commencement of classes, examinations, students' seminar, excursion, etc. • The syllabus is distributed among the teachers in departmental meetings and classes allotted as per the routine. • The departmental routines are approved by the Principal, who supervises the regularity of classes. • Teachers of every department prepare a detailed month-wise teaching plan and upload it on the Learning Management System (LMS) of the college. The students can access it from their end of LMS and are aware of the topics to be covered by respective teachers. Documentation of curriculum delivery • Teachers note down the topic taught in every class to keep track of the progress of the coverage of syllabus. • Regular departmental meetings are also held to discuss the extent to which the syllabus has been completed.

Mechanism for effective curriculum delivery • Apart from conventional chalk and talk method, ICT based teaching learning methods are extensively used. • Educational tours, group discussion and students' seminar are conducted for hands-on learning and interactive learning. • Students are assigned with project works and term papers. • Special lectures by academic experts are arranged occasionally. • Arrangements are made for faculty exchange with other colleges, with which MoU have been signed. • Class notes and e-resources are

made available on the college library repository. • Lecture videos, PPTs and e-books are available in college LMS. • Assignments for library work are given to students for effective self-study and to encourage them to read books so as to instil quest for wider knowledge.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Web Design	NIL	19/01/2019	90	YES	YES

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Hons Gen	02/07/2018
BSc	Hons Gen	02/07/2018
MA	Nil	01/08/2018
MSc	Nil	01/08/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	385	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nil	Nil
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Internship	56
BA	Field Project	178
BSc	Field Project	487
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

Feedback is taken online throughout the year from students, teachers, parents, alumni, and experts from industry and university who visit our college. Students can give online feedback on existing curriculum, introduction of new subjects, institutional facilities, library and teaching performance of individual teachers in respective departments. Their opinion regarding new subjects are taken into consideration while deciding on subjects to be introduced. Teachers provide an online self-appraisal of themselves and also give feedback on the institution. The Principal personally discusses the students' evaluation of teachers and the latter's own appraisal with the respective faculty on a one to one basis so that the teachers can further improve their performance. Other stakeholders Parents, alumni and other visitors can provide online feedback on the institutional provisions. While planning the areas for infrastructural development, the IQAC takes into account the feedback from teachers, students and other stakeholders, plans a course of action and recommends the administration for developmental activities accordingly.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Chemistry (Hons)	58	105	31
BSc	BSc General	200	279	73
BA	Education (Hons)	30	110	24
BA	Sanskrit (Hons)	25	21	6
BA	Pol. Science (Hons)	52	108	41
BA	Philosophy (Hons)	43	31	8
BA	Journalism And Mass Com (Hons)	30	98	28
BA	English (Hons)	88	317	83
BA	Bengali (Hons)	110	200	82
BA	BA General	400	846	325

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### 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2059	98	53	1	18

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
56	56	194	7	7	19
<a href="#">View File of ICT Tools and resources</a>					
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Under the mentoring system, the full-time teachers of the college are engaged as mentors to the students. At the beginning of the year, the mentors are provided with basic facts regarding the students under their mentorship, that have been obtained during admission so as to enable them identify the academic, social and financial backgrounds of the mentees. Thereafter the mentors meet the students formally at specific intervals, to discuss and counsel them regarding their academic progress, attendance, and other issues (if any). The mentors also provide psychological counselling to students, if required. In cases where they think that the mental health problem is beyond their purview, they refer the student to the external psychological counsellor who visits the college once in every week. Apart from formal sessions, mentors often meet the students as and when required - students can approach the mentors at the latter's convenience. Each mentor maintains a record of the details of the students and the mentoring sessions. The mentors try not only to counsel the students to improve their academic performance, but also to guide them in achieving their goals and help them in coping with different unfavourable situations, if the students confide in the mentor. The one-to-one correspondence enables the mentors to instil human and moral values like social responsibility, ethics, etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2059	53	1 : 39

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
49	43	6	2	28

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr Sharmila Mitra	Principal	Educationist of the year received from Rifacimento



			International
2019	Dr Ujjaini Mukhopadhyay	Associate Professor	Emerald Literati Award received from Emerald Publishing Limited UK
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	08 (Honours)	3rd Year	25/04/2019	25/06/2019
BSc	09(Honours)	3rd Year	25/04/2019	25/06/2019
BA	11(General)	3rd Year	28/05/2019	14/08/2019
BSc	12(General)	3rd Year	28/05/2019	14/08/2019
BA	08(Honours)	2nd Year	26/07/2019	12/09/2019
BSc	09(Honours)	2nd Year	26/07/2019	12/09/2019
BA	11(General)	2nd Year	31/07/2019	22/11/2019
BSc	12(General)	2nd Year	31/07/2019	22/11/2019
BA	08(Honours)	SEM I	14/01/2019	25/02/2019
MSc	09(Honours)	SEM I	14/01/2019	25/02/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college arranges for mid-term test and class tests for students studying under the Annual system. Parent-teacher meetings are held whereby they are apprised of their wards performance and marksheets are handed over. However, mid-term test is not possible to be conducted under the CBCS examination schedule due to extremely tight stipulated class schedule. But the IQAC has recommended and introduced online MCQ type class test that can evaluate the academic progress of the students and help the mentor to provide guidance accordingly. The students are also assigned project works, term papers, and are encouraged for group discussions and presentations as a method of evaluation for their tutorial examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Behala College has been distributing academic calendar among students since 2014. It is a systematic tabulation of activities done in the college for the whole year, to allow the students and the teachers for making plan in advance. The calendar is reinforced through the manner in which academic policies are enacted. It is solely based on session structure. The academic year comprises 1st 3rd semester (July-Dec) and 2nd 4th (Jan- June). It contains-schedule for the commencement of classes, examination schedule, seminar details, result declaration dates, important dates to be observed and more. The academic calendar is available in the college prospectus and website.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://www.behalacollege.in/POs\\_PSOs\\_COs.pdf](https://www.behalacollege.in/POs_PSOs_COs.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
09	BSc	Food and Nutrition Honours	12	8	75
09	BSc	Computer Science Honours	10	7	70
09	BSc	Chemistry Honours	19	17	89
08	BA	English Honours	22	20	91
08	BA	Bengali Honours	55	37	67
08	BA	History Honours	15	11	73
08	BA	Journalism Honours	16	12	75
08	BA	Philosophy Honours	5	4	80
08	BA	Political Science Honours	21	14	67
09	BSc	Geography Honours	23	15	65

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.behalacollege.in/naac\\_sss/administrator/final\\_report.php?session=2018-19](https://www.behalacollege.in/naac_sss/administrator/final_report.php?session=2018-19)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	Dept. Of Science Biotechnology, Higher	2678410	1505978

Education Dept,  
Govt. of West  
Bengal

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	4	0
National	Economics	1	0
National	English	1	0
National	Zoology	1	0.04
International	Chemistry	5	3.01
International	Economics	1	0.3
International	Statistics	1	1.9
International	Physics	11	1.44
National	Bengali	5	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	4
English	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Water Tetramer C confinement and Photosensitive Schottky Behavior of a 2D Coordination Polymer	Faruk Ahmed, Joydeep Datta, Sirajuddin Sarkar, Basudeb Dutta, Atish Dipankar Jana, Partha Pratim Ray,] and Mohammad Hedayetullah MirNil	Chemistry Select	2018	19	7	Behala College
Physical and dielectric properties of poly (vinylidene fluoride)/ polybenzimidazole functionalized graphene nanocomposites	N Maity, A Mandal	Journal of Polymer Chemistry	2019	12	2	Behala College
A supramolecular Cd (II)-metallogel:	S Dhibar, A Dey, S Majumdar,	Dalton Transaction	2018	12	10	Behala College

an efficient semiconductor electronic device	D Ghosh, A Mandal					
Metal-Ligand ring aromaticity in a 2D coordination polymer used as a photosensitive electronic device	F Ahmed, S SR Ghosh, S Halder, S Guin, A. D. Jana, H. Mir	New Journal of Chemistry	2018	19	8	Behala College
The development of a rapid self-healing semiconducting monolaminar Mg(OH) <sub>2</sub> metallogel for a Schottky diode application with a high ON/OFF ratio	S Dhibar, A Dey, A Dey, S Majumdar, A, Mandal	New Journal of Chemistry	2019	12	4	Behala College
Multifractal detrended cross correlation analysis of atmospheric CO <sub>2</sub> concentration and land-surface temperature anomalies	S Chatterjee, D Ghosh, S Dutta	International Journal of Global Warming	2018	12	4	Behala College
A supramolecular gel of oxalic acid?monoethanolamine for	S Dhibar, A Dey, D Ghosh, S Majumdar, A Dey, A, Mandal	Chemistry select	2019	12	4	Behala College

potential schottky barrier diode application						
Study of Radical Scavenging Activities of a Series of Flavonoids through 3D-QSAR Analysis	A SARKAR, AD JANA, N GIRI	Asian Journal of Chemistry	2018	19	Nil	Behala College
Molecular Modeling of 4?, 5-D isubstituted Biphenyl Acetic Acid Molecules for their Anti-inflammatory Activity through 3D-QSAR, Docking and Molecular	A SARKAR, AD JANA	Asian Journal of Chemistry	2018	19	Nil	Behala College
Trade liberalization and gender inequality: role of social norms	U Mukhopadhyay	Indian Growth and Development Review	2018	10	2	Behala College
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	54	63	52	53
Presented papers	11	3	Nil	Nil
Resource persons	1	Nil	6	4
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme held about Environmental related problems on the occasion of the independence day on 15.8.2018	NSS	15	534
Snake bite awareness programme held among Teachers, non teaching staffs and students on 18.9.18	NSS and Muktochinta (NGO)	15	150
Social awareness programme organised among students on 26.9.18	NSS	15	875
Donation of fifty thousands rupees for Kerala Disaster to Kerala Chief Minister's Relief Funds on 18.10.18	NSS	15	Nil
Poster and extempore competition on the occasion of 'World Aids Day' on 1.12.18	NSS	15	60
Celebration of University foundation Day on 24.1.19	NSS	15	764
Celebration of Republic Day on 26.1.2019 with NCC Cadets	NSS	15	798
Arranged Special Camp at Arupota slum area, Dhapa near Science City for underprivileged women and children from 23.3.19-29.3.19	NSS	15	864

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC	Camp Attendance Certificate	All India Thal Sainik Camp	1
NCC	Inter Group Shooting Competition 2019	NCC DTE West Bengal and Sikkim	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aids Awareness	Behala College	Poster and extempore competition on the occasion of World Aids Day	15	60
Gender Equity	RAHI Foundation	One Billion Rising - a programme on Gender Inequality	2	10
Women Achievers	Behala College	Screening of documentary on Women Achievers	8	155
Gender Issue	Behala College	Extempore competition on Gender issues	8	22
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**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	Faculty from Bhawanipur Education Society College (Dept of English)	nil	1
Faculty Exchange	Faculty from Behala College (Dept of English)	nil	1
Faculty Exchange	Faculty from Behala College (Dept of English)	nil	1
Faculty Exchange	Faculty from Bhawanipur Education Society	nil	1



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## 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Placement	Campus recruitment	ICICI Prudential Life Insurance Company Limited	05/02/2019	05/02/2019	18
Career guidance	Workshop on Career Counseling	Times of India Group	30/01/2019	30/01/2019	54
Career guidance	Workshop on Career Counseling	XL Educator	30/04/2019	30/04/2019	41
Career guidance	Workshop on Career Counseling	Arena Multimedia	02/05/2019	02/05/2019	67
Career guidance	Workshop on CV writing	Techno India, Batanagar	10/05/2019	10/05/2019	34
Internship	nil	NH Narayana Super Speciality Hospitals	01/08/2018	10/08/2018	6
Internship	nil	DM Hospitals	27/07/2018	08/08/2018	2
Internship	nil	B.M Birla Heart Research Centre	12/11/2018	23/11/2018	5
Internship	nil	Saroj Gupta Cancer Centre and Research Institute	19/11/2018	29/11/2018	8

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## 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
Right Brains Technology	22/08/2018	Introduce of Basic Web Designing Course	385
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
18600000	18574120

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	16.11.10.000	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	27105	3634639	494	249041	27599	3883680
Reference Books	280	472938	24	81104	304	554042
e-Books	2	Nill	115	Nill	117	Nill
Journals	69	49300	87	10000	156	59300
e-Journals	Nill	Nill	6	Nill	6	Nill
Digital Database	2	5900	Nill	Nill	2	5900
CD & Video	16	2023	5	1097	21	3120
Library Automation	4	493125	Nill	Nill	4	493125
Weeding (hard & soft)	762	38100	389	143504	1151	181604
Others(s pecify)	Nill	Nill	14	8485	14	8485
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	141	10	1	11	1	11	83	100	48
Added	1	0	0	0	0	0	0	0	0
Total	142	10	1	11	1	11	83	100	48

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
----------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	<a href="#">nil</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1246500	965304	3240000	3138018

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The college ensures the availability of latest equipment and up to date infrastructure. There is a provision of budget and various committees are dedicated to the maintenance and up keep of facilities. • Day to day maintenance of classrooms, laboratories ensured by the support staff, is a key factor. In major cases i.e. maintenance of campus, the college allocates the work to external agencies. • Adequate number of Computers with internet connections and utility software are maintained with Annual Maintenance Contract (AMC) with the service provider • Two Librarians regularly issue books to the students, maintain library stock, maintain rare books with the help of 2 support staff. The activities like fumigation and pest control are done annually by external agencies. • Equipments like Generator, Water purifier, cooler, pump are also taken care of either by AMC or as and when required. • Entry-in-service a software maintained by the college which support the students for preparing them for competitive exam with nominal fee.</p>
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## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Concession	514	171439
Financial Support from Other Sources			
a) National	Chief Minister Relief Fund, SC/ST/OBC, Vivekananda Scholarship, Kanyashree	370	1659840
b) International	NIL	Nil	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	14/02/2018	339	Bangiya Sangeet Kala Kendra
Soft skill development	19/12/2018	37	Placement Cell, Behala College
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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Entry-in-Service	2059	Nil	226	9
2018	Personality Development and grooming class	Nil	1144	Nil	9
2019	Workshop on CV writing	Nil	513	Nil	9
No file uploaded.					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
TCS, ICICI Prudential Life Insurance Company	36	9	Idfy Consultancy Pvt LTD, Business Matrix Solution Pvt LTD, Right Brains Technology, A Technologies, Care-n-Cure	156	64
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	9	BSc Hons	Physics	University of Calcutta, Kalyani University, Jadavpur University, Narendrapur Ramkrishna Residential College, Presidency University	Msc in Physics
2019	5	BSc Hons	Food & Nutrition	University of Calcutta	M.Sc in Food and Nutrition, P.hD in Food and Nutrition
2019	11	BSc Hons	Chemistry	KU, Behala College(CU), IACS, NRKRCM, RamKrishna Mission Vivekananda	MSc (Pure Chemistry), Integrated M.Sc Cum P.hD in Chemistry cum

				Centenary College, Savitribhai Phule University, Pune, Diamond Harbour Women's University	
2019	12	BSc Hons	Zoology	University of Calcutta	MSc in Zoology
2019	1	BA Hons	Philosophy	University of Calcutta	MA in Philisophy
2019	4	BSc Hons	Geography	Barrackpore Rashtraguru Surendranath College (WBSU), Ramkrishnamission Vivikandnda Educvational Research Institute, NSOU, MAKAUT	MSc (Geography), MSc (Agriculture), MHA
2019	12	BA Hons	History	Behala College, University of Calcutta, Rabindra Bharati University, Vidyasagar University, Fakir Chand College, Diamond Harbour Womens University	MA in History
2019	33	BA Hons	Bengali	Behala College, University of Calcutta, Rabindra Bharati University, Vidyasagar University, Kalyani University, Fakir Chand College, Diamond Harbour	MA in Bengali

				Womens University	
2019	11	BA English	English	University of Calcutta, Rabindra Bharati University, Vidyasagar University, Delhi University, Diamond Harbour Womens University, Basanti Devi College (CU), NSOU, Narendrapur Ramkrishna Mission Residential College	MA in English
2019	6	BA Political Science	Political Science	University of Calcutta, Rabindra Bharati University, Vidyasagar University, Kalyani University	MA in Political Science
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
GATE	3
GRE	2
CAT	46
Any Other	4
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kite Festival on 17.9.18	Institutional	836
Annual Sports on 22.12.18-23.12.18	Institutional	1634
Poster Competition on World AIDS Day on 1.12.18	Institutional	32

Poster and recitation competition on 22.2.2019	Institutional	56
Extempore Competition on International Womens Day 8.3.19	Institutional	288
International Mother Language Day	Institutional	347
Saraswati Puja	Institutional	1567
Freshers' Welcome	Institutional	1012
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	nil	Nil	Nil	Nil	00	nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Union of the College works for the benefit of the students throughout the year. It has representation in important committees like Governing Body, IQAC, Sports Committee, Cultural Committee, Magazine Committee, etc. The major activities pursued are: 1. Organising Nabin Baran Utsav (Freshers' Welcome) 2. Rabindra Jayanti 3. Teachers' Day 4. Different Programmes - like Briksha Ropan, Quiz, Debates, Bhasa Diwas 5. Observance of International Language Day 6. Saraswati Puja celebration Sports :- 1. Organization of inter-college Football Tournament 2. Organization of college Cricket Tournament 3. Annual Sports Other Activities:- 1. Blood Donation Camp and Health check-up 2. Support to existing students with proper guidance

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association of Behala College is a registered association (West Bengal ACT, XXVI of 1961, Reg No - S/O003784) that contributes significantly to the development of the institution. Alumni Association is the mirror of the college, reflecting the professional and personal achievement of the students. Vision: Aims to create a beneficial bond between present students and alumni. Mission 1) To promote exchange of academic and other experiences with the present students. 2) To advice and conduct activities motivating skill of the students. 3) To provide career guidance to present students by notable alumni. Activities: 1) Alumni Meet 2) Exhibition 3) Health Awareness Programme 4) Scholarship fund to help deserving and needy students 5) Workshop for career guidance Future Plan: 1) To engage in community service 2) To increase the number of active alumni 3) To create professional development opportunities for present students and alumni 4) To contribute towards the welfare of the alumni

5.4.2 – No. of enrolled Alumni:

143



5.4.3 – Alumni contribution during the year (in Rupees) :

336500

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni association has arranged 4 reunions of ex-students (one centrally and 3 departmental), reunion of retired teaching and non-teaching staff, arranged for cultural programs, and collaborated with NSS in participation and contribution in social activities.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• The Institute practices decentralization and participation management in consultation with several Committees of the College. The Institute has constituted different committees such as Admission Committee, Examination Committee, Building Development Committee, Finance Committee, Sports Committee, NCC and NSS Committee, Routine Committee, Grievance Redressal Committee and Maintenance Committee, which in discussion with the Principal looks after matters as and when referred by Principal. For the smooth functioning of academic of administrative work, the Higher Education Department co-ordinates all the policies and implements them smoothly. All decision related to College development, infrastructure, introduction of new courses, are taken by the IQAC, College Development Committee and Academic Committee. • Our Institute follows the standard operating procedure not only in the financial but in academic administrative activities. To purchase any stationary, benches, equipment, dealers /distribution are finalized and the copy of the rate contract is circulated to all the heads. M/s. Debabrata Bhattacharyya Associates, Chartered Accountant is appointed for the audit Work.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Online transparent admission strictly based on merit
Industry Interaction / Collaboration	Campus recruitment by industry(TCS, ICICI Prudential Life Insurance Corporation), arrangement of internships, industry visits, workshops by industry on career guidance
Human Resource Management	Faculty development programs, computer training to non-teaching staff, motivation to faculty for participation in workshops and short term courses.
Library, ICT and Physical Infrastructure / Instrumentation	Book provision budget, upgradation of seminar room, virtual class
Research and Development	Institutional budgetary provision for research, encouragement to faculty to

	publish papers and present papers in seminar and conferences.
Examination and Evaluation	Apart from class tests, other methods of evaluation like home assignments, evaluation of reading skill for languages, are adopted.
Teaching and Learning	ICT based teaching, project work apart from syllabus, students' seminar, group discussion, flipped classroom
Curriculum Development	Field study and educational tour, home assignments

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<ul style="list-style-type: none"> <li>• Biometric attendance for teachers and staff</li> <li>• provision for Online leave requisition system</li> <li>• Notice display system</li> <li>• Regular exercises of e-tendering process through Govt. Portal</li> <li>• Regular exercises of PFMS portal to upload expenditure related to Govt. Fund</li> <li>• Submission of retirement related documents through e-pension portal</li> </ul>
Finance and Accounts	<ul style="list-style-type: none"> <li>• Functions of the Finance and Accounts are precisely defined and are strictly followed with proper accounting practices making record of each financial transactions using TALLY ERP9 software. This helps keeping records of receipt of funds., projects, all types of purchase and payment of various utility bills.</li> </ul>
Student Admission and Support	<ul style="list-style-type: none"> <li>• Students who desires to take admission for UG and PG programme, are required to make formal application online on college MIS system by registering themselves. The data collected through this process is used for making merit list, admission list of eligible candidates and for online payment of necessary fees including university registration and support.</li> </ul>
Examination	<ul style="list-style-type: none"> <li>• Submission of question paper on LMS</li> <li>• Online submission of marks and result declaration</li> <li>• Generation of marksheet of Test Examination alongwith percentage of attendance</li> </ul>
Planning and Development	<ul style="list-style-type: none"> <li>• Online record of daily activities of teachers in Teachers' Diary</li> <li>• SMS gateway for convenient notification to students as well as teaching and non-teaching staff</li> </ul>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Kusumita Datta	UNESCO Chair for Peace and Intercultural Understanding Malaviya Centre for Peace Research, Banaras Hindu University, November 21-22, 2018	Nil	1000
2019	Pratap Saha	National Seminar NSRTMSA-2019 organized by Department of M athematics, Raig anj University, West Bengal, 14-15 March 2019	Nil	1500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FDP on Stata R	NIL	07/05/2019	08/05/2019	25	Nil
2019	FDP on Python pro gramming	NIL	03/05/2019	04/05/2019	23	Nil
2018	NIL	KYC Induction Programme	16/08/2018	17/08/2018	Nil	15
2019	NIL	Training on Basic Computer Skill	22/04/2019	26/04/2019	Nil	15
2019	NIL	Training on Basic Computer Hardware	08/05/2019	10/05/2019	Nil	15

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	30/10/2018	05/11/2018	7
Short Term Course	1	04/09/2018	25/09/2018	22
Refresher Course	1	02/01/2019	22/01/2019	21
Refresher Course	1	22/11/2018	12/12/2018	21
Refresher Course	1	30/11/2018	20/12/2018	21
Orientation Programme	1	06/02/2019	06/03/2019	30
Orientation Programme	1	20/02/2019	19/03/2019	30
Refresher Course	1	01/08/2018	21/08/2018	21
Refresher Course	1	04/09/2018	25/09/2018	22
Refresher Course	1	30/11/2018	20/12/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	3	8	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GSLI, Staff Co-operative, Felicitation to superannuated teachers and non-teaching staff	GSLI, Staff Co-operative, ESI, EPF	Students' Health Home, Fee concession, 'Earn while you learn', Free courses

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has an Accounts section and also separate a Finance Committee headed by Principal. Financial allocation for day to day various activities and yearly requirement for running all academic and administrative departments is carried out thoroughly by this committee. The Institution prepares yearly audited statements and Income Expenditure Statements for which services of the Govt. Certified auditor are used. The institution also appoints internal

auditor for internal audit. Apart from all this institution also conducts Academic Administrative audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Donation received from Prof. Geraldine Forbes , Right Brains Technology, Biswanath and Brothers,Laxmi Kanto Jana, Speed Computers, RT Construction	43000	for College Library, Flood Relief Campaign, Medical Camp, organized by Behala College,
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6.4.3 – Total corpus fund generated

86030

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic experts from University of Calcutta	Yes	IQAC
Administrative	Yes	Sk. Kalimuddin Co.	Yes	J.L.Sengupta Co.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Suggestions for improvement in academic affairs and development of the college
- Co-operation from parents regarding implementation of strict discipline in the college
- Direct communication of problems faced by the students, if any, regarding particular issue to the teachers that can be addressed by the college and the department. In fact, many parents have appreciated the facility of free psychological counselling provided by the college and extended every help if the mentor deemed it necessary for their ward.

6.5.3 – Development programmes for support staff (at least three)

- Training provided to support staff of Accounts department for proficiency in HRMS systems of West Bengal and PFMS of the Government of India.
- Training provided to library support staff regarding operation of gadgets used in e-library.
- Training provided to newly appointed laboratory support staff regarding handling of different equipments and methods in laboratories.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Introduction of PG courses in 4 departments
- Construction of Gym and basketball court and introduction of Yoga course for students for their physical well being
- Initiation of Learning Management System

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	FDP on Python Programming Basic and Advanced Level (in collaboration with Dept of physics)	03/05/2019	03/05/2019	04/05/2019	23
2019	FDP on Stata R (in collaboration with Depts of Economics and Statistics)	07/05/2019	07/05/2019	08/05/2019	25
2019	National seminar on Knowledge Resource Management - E-learning and Information Search (in collaboration with Bhawanipore Education Society College)	29/06/2019	29/06/2019	29/06/2019	110
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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Extempore competition on Gender issues	08/03/2018	08/03/2018	17	5
Screening of	08/03/2018	08/03/2018	112	43

documentary on Women Achievers				
One Billion Rising - a programme on Gender Inequality	04/02/2019	04/02/2019	7	3

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> <li>• Identification of the college campus as plastic free zone</li> <li>• Substitution of bulbs and tube lights with LED lights for reduction in power consumption</li> <li>• Solar energy for sustainable energy use partially in a section of the college building</li> </ul>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	4
Ramp/Rails	Yes	1
Braille Software/facilities	Yes	1
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	1	05/08/2018	1	Awareness Programme held about on Environmental related problems on	Environmental issues	549
2018	Nil	1	18/09/2018	1	Snake bite awareness programme held	Superstitions and Remedies related to snake bite	165
2018	Nil	1	26/09/2018	1	Social awareness programme organised among	Social issues	890

					students		
2018	1	Nil	18/10/2018	00	Donation of fifty thousands rupees for Kerala Disaster to Kerala Chief Minister's Relief Funds	Flood relief	Nil
2019	Nil	1	23/03/2019	7	Arranged Special Camp at Arupota slum area, Dhapa near Science City for underprivileged women and children	Free Health check up, awareness , donation of books to children	879

[View File](#)

**7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders**

Title	Date of publication	Follow up(max 100 words)
College Prospects containing Code of Conduct for students	08/07/2018	Follow up is done by Disciplinary Committee and the College Management

**7.1.6 – Activities conducted for promotion of universal Values and Ethics**

Activity	Duration From	Duration To	Number of participants
1. Seminar on "Human Values in Performing Art"	25/03/2019	25/03/2019	148
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**7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)**

• Waste paper recycling • Plastic free zone • Campaigning in locality for promotion of eco-friendly bags • Reuse of one-sided printed papers • Roof top Solar power • Maintenance of water body within the college campus • Pisciculture and vegetable cultivation through organic fertilizer • Maintenance of medicinal plants

**7.2 – Best Practices**

**7.2.1 – Describe at least two institutional best practices**



• 360 Degree Appraisal of Teachers • Earn while you learn (1) Title of the Practice - 360 Degree Appraisal of Teachers • Objectives of the Practice- The college is developing a system of 360 degree appraisal of teachers to get a better understanding of the relative strengths and weaknesses of the teachers not for the purpose of performance appraisal but as tool for their qualitative development • The Context- The University Grants Commission frames rules for teachers' appraisal - directly linked with teachers' career advancement schemes/promotions and subsequent higher pay scales which requires continuous development of teachers • The Practice- • IQAC collects information about teachers from four perspectives • Questions from self appraisal • Feedback of the students about the teachers • Principal providing appraisal about the teachers • External expert assessing the teachers • Problems Encountered and Resources Required : - Initial resistance amongst the teachers • Evidence of success : - Teachers' E-empowerment on the rise (2) Title - Earn while you learn • Objectives of the Practice - (i) to encourage students to increase their association with the library, thereby raising the library footfall (ii) to provide an opportunity for needy students to earn without hampering their studies. • The Context - In order to instil the practice of reading and lending books from the library, the college came out with the novel idea to initiate the practice of 'earn while you learn'. Financially backward students were encouraged to participate in library functioning and a payment was given in lieu of their work. This gave the students an exposure to works related to the library, instilled self-confidence and also helped them economically. • The Practice - It was notified that needy students who are regular visitors to the college library should apply if they are interested in helping the library staff in stock verification and maintenance of books, in lieu of which an hourly payment was to be made. From the applications, students were selected on the basis of two criteria: regular reading and lending from library and financial weakness. They helped mainly in physical stock verification during the summer vacation. They also participated in identifying and repairing damaged books. A register was allotted where their arrival and departure times were recorded and they were paid on an hourly basis. • Evidence of Success : - (i) The practice was initiated in 2017-18, when 4 students were involved but in 2018-19, the number doubled to 8. This reveals the enthusiasm on the part of the students (ii) The librarians acknowledged that some books that were relegated to the racks behind the new books but are still relevant and important were identified by the students while physical verification. • Problems Encountered and Resources Required - Despite eagerness among the students, more students could not be recruited for the work due to limitation of resources. Secondly, they could only be engaged in the work during vacations, otherwise their studies would be adversely affected.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://www.behalacollege.in/BEST\\_PRACTICE.pdf](https://www.behalacollege.in/BEST_PRACTICE.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Self Defence Program for students: Vision of Behala College: Committed to provide education for knowledge, wisdom, emancipation and enhancement of capabilities. Empowering students has been the call of the day. In this modern era, violence against students especially girl students is becoming very common in every street of both rural and urban setting. It is very important for everyone to be prepared mentally and physically and be well equipped with required skills and techniques to defend oneself from any kind of anti social elements prevailing in the society today. The purpose of self defence is that

the more prepared you are the less likely you will become a victim. The main objectives of the program are:- i) To equip the students to defend themselves against any type of physical assault. ii) To build self confidence so that they can contribute meaningfully to their own development by shaping their own destiny. iii) Capacity enhancement through self defence training. iv) To empower the students in all aspects. Behala College took the initiative to equip the girls students to defend themselves against any type of physical assault and accordingly collaborated with Kolkata Police to start the "Sukanya" programme which is a Self Defence Programme for girls students. Basic objective of this project is to build confidence amongst students of the college by means of imparting them self defence training so that they can confidently defend any sought of ordeal, and help the students to learn the tactics through professional martial art. This initiative will also give a message to go ahead in positive direction. The Classes were organized within the college campus on a regular basis. More than 500 trainees have been given training till now. Karate and Kick Boxing training were provided to the students.

Provide the weblink of the institution

[https://www.behalacollege.in/Institutional\\_Distinctiveness.pdf](https://www.behalacollege.in/Institutional_Distinctiveness.pdf)

### **8.Future Plans of Actions for Next Academic Year**

Future Plan • Organisation of seminar on Intellectual Property Rights • Construction of PG laboratory • Establishment of Language lab • MoU with some more institutions for academic collaboration and exchange • Introduction of Certificate course on Value education • Portable biometric attendance for students • Workshop/training for non-teaching staff • Development of software for collection of data NAAC Assessment